

Kiwanis Club of Skidaway
Regular Meeting of the Board of Directors
Merrill Lynch Boardroom April 11, 2016

Directors Present

Joyce Glenn	President
Ben Gustafson	President-Elect
Jay Ahrens	V.P. treasurer
Bob Norton	Past President
Ron Weber	V.P. Secretary
Dave Fox	Fundraising
Jan Wright	Marketing
Tim Baldwin	Grants
Charles Arraiz	Services
Dan Umbel	Board Advisor
Kevin O'Neil	
Chris Butler	

Absent Director -

Tom Stephens
Cecilia Russo
Phil Van Ess

Call to Order -

Ms. Glenn called the meeting to order at 8:15am.

Secretary's Report -

Mr. Weber reviewed the March meeting minutes, several corrections were made and the corrected Minutes were approved by voice vote.

The Board was presented with a two New Member Applications, Mr. John Pufahl, and Mr. and Mrs. Robert and Patricia Levenson; whose applications were approved.

Treasurer's Report -

Mr. Ahrens reviewed the March YTD Financial Report. Club is performing on Budget with the Pancake Breakfast beating last year due to low expenses. The report was approved by voice vote. **Jay recommended that effective 01 October, 2016, dues be increased to the**

following levels:

	Member Dues	Family Dues
October - December	\$140.00	\$90.00
January - March	\$120.00	\$70.00
April - June	\$105.00	\$70.00
July - September	\$ 80.00	\$70.00

Jay's recommendation was approved.

President's Report -

Ms. Glenn reported that the financial audit was conducted by Mr. R. Nord. The Club passed the audit.

There was no report on The Fundraising Business Plan. **Ms. Wright and Mr. Umbel will meet to prepare the report which will be given next month**

Ms. Glenn reported that she and Mr. Gustafson are scheduled to meet with TLC to determine what changes, if any, will be made with the breakfast offerings. Joyce will inform the membership that it is important to record when coffee is purchased.

Ms. Glenn reported that she and Mr. Gustafson met with the current Rotary President and President Elect. She invited the Rotary Club to attend our upcoming meeting in which the Savannah Mayor will be speaking. There was an agreement to share calendars, and continue to meet every two weeks. **Ben suggested that we ask Rotary to have members participate in our Service Activities.**

Mr. Norton reported that of the 10 member prospects who attended the recruitment party, 1 has joined the Club. **He will ask the members who sponsored the prospects to follow up to determine why they did not join the Club.**

New Business -

Mr. Baldwin reported on the Concert on the Green; The Fort Stewart Military Orchestra has committed to May 22nd. However, because of possible deployments there is no commitment on which group will participate.

Based upon the Board voting results, he then presented the recommended Grant Distribution Process for 2016 (see document on next page). **He will present the new guidelines at an upcoming breakfast meeting. Cards will be placed on each table so members can provide feedback.**

The next meeting is will be May 9, at 8:15.

2016 Kiwanis of Skidaway Grant Distribution Process and Timeline

This year Board member Tom Stephens has agreed to participate on the Grant Distribution Committee (GDC), and to take over its leadership next year. Trish Shanahan has also agreed to provide administrative support. Please contact me, Tim Baldwin, directly with any logistical or program questions.

Grant Applications from Board-approved nonprofits will be accepted May 1st to June 15th, 2016 (roughly 45 days). If you become aware of an issue that will prevent your nonprofit from meeting this timeframe please let me know.

To expedite the process, the Grant Distribution Committee (GDC) will email Member Liaisons the **2015** Grant Application in the format (e.g., Word or PDF) submitted last year. If last year's application was submitted in writing then the Member Liaison is asked to send a blank application form to their respective nonprofit. An electronic response is preferred but not necessary.

Member Liaisons are responsible for emailing grant applications to the appropriate nonprofit contact and to provide any requested support. The GDC would prefer to keep you in the loop on all questions your nonprofit may have.

To update the 2015 application nonprofits should ensure:

- All contact and leadership information is accurate and complete
- Phone numbers, addresses and mail locations/addresses are correct
- Needs for and uses of the Kiwanis grant are updated
- Operational and Financial information is updated, including sources of income, overall budget, and project/program budgets. Don't forget to obtain current financial statements.
- Details of Kiwanian involvement during the past year are provided, as well as any plans for augmented involvement in 2016 and beyond.

Board Priorities and Strategies for 2016

Your Board has considered priorities and strategies for making grants in 2016. Last year's strategies were reviewed and rearticulated. As in 2015, the Board will concentrate its resources on fewer nonprofits so that the impact of our grants is increased.

The Grant Committee will recommend and the Board will approve grants:

- To nonprofits who meet the basic needs of disadvantaged children (e.g., food, clothing, medical treatment, security and education)
- To nonprofits for whom our grant has high bottom line impact, and
- To nonprofits who have a high degree of Kiwanian involvement.